

Your data, privacy and the Law – a guide for Children.

Why do we collect information about you?

- Doctors and nurses have to keep a record about your health and any treatment that we give you.
- Your GP record is only used to help doctors and nurses keep you well and to treat you when you are ill.

What do we record?

- We keep a record of every time that you see someone at the surgery, as well as any times that you are seen somewhere else, such as in the Accident & Emergency department of a hospital.

We keep a record of;

- Your name, address and information about who looks after you (such as your parents).
- Your home telephone number, your mobile number (if you have one) and your email address if you provide that to us.
- Details of the times that you have seen a doctor or nurse here at the surgery and at other places.
- Any tests that you have had (such as an x-ray).

How we keep your information safe and private

- Your GP record is kept on our secure computer. Only doctors, nurses and receptionists that we give permission to can look at your information.
- If you are old enough to have a mobile phone, or an email address, then we will only use that to contact you about medical matters – such as reminding you about an appointment that you might have to see your doctor.
- If you do not want us to contact you by text then please let us know.
- Unless you want us to, we will not send you emails relating to other things about the surgery such as information newsletters.
- Your information is only shared with other doctors or nurses involved with your treatment.

Peak & Dales Medical Partnership
Bakewell Medical Centre & Tideswell Surgery

- At the surgery the doctors, nurses and receptionists can look at your GP record for the purposes of treating you.
- If the doctors and nurses at the surgery cannot find out what is wrong with you we may refer your care to a local hospital and we will give the doctors and nurses at the hospital the information about you and what is making you unwell.

The Law

- There are times when we have to provide information about you to other people – for instance if we are instructed by a Court of Law or the police.
- If you are ill and there is a risk that illness could spread to your friends, family or schoolmates we may need to provide information to healthcare workers to help stop the risk of the illness spreading.
- If we are worried that you or someone in your family is in danger then we need to advise the right authorities about this.
- Whenever possible we will always tell you if we needed to provide information about you to other healthcare workers or agencies.
- Sometimes local hospitals, other doctors or nurses that see you when our surgery is closed, may need to look at your GP record. They will always ask you or your parents before doing this. This is done to help treat you.
- You do not have to agree to this and you can ask the surgery not to allow anyone else to see your GP record in these circumstances if that is what you want.

Other computers

- The doctors and nurses at the surgery can also look at some of your hospital records – for example an x-ray. This information is helpful to us when we see you in the surgery ourselves.

Any questions?

- If you have any questions then please ask the staff at the surgery or ask to speak to Steve Shimwell, Data Protection Officer, Peak & Dales Medical Partnership (Tel: 01629 816636 or email steven.shimwell@nhs.net).